

SSC MINUTES – SUPPLEMENT

The following are supplemental Minutes of the December 13, 2007 meeting of the School Site Council of Hillcrest Elementary School.

4a. Approval of Minutes. The Minutes for the November 8, 2007 SSC meeting were unanimously approved. They will be forwarded to Beverly for posting on the school website.

4b. Distinguished School Application. Beverly distributed a revised copy of the application form to seek a California Distinguished School designation for Hillcrest. She has already submitted the revised application to the California Department of Education. She should hear from the CDE by the end of January whether Hillcrest has a chance to receive such a designation. Then, a site visit will occur, followed by a final decision later in the year. If so awarded, then Hillcrest could further seek national recognition as a “Blue Ribbon School.” Beverly asked the SSC members to bring to her attention any glaring material errors in the application that they might happen to see.

4c. Updated Single Plan for Student Achievement. Beverly distributed copies of a draft updated Hillcrest Single Plan for Student Achievement (SPSA) for the 2007-2008 School Year. She explained that the purpose of the SPSA is to be the plan for how Hillcrest would implement its various programs to achieve the educational goals that it has set. Test scores set forth in this SPSA are test scores from the 2005-2006 academic year. Beverly walked the SSC members through the revisions to the SPSA noting various line item budget adjustments that have occurred since the earlier draft was distributed back in September. On motion and second, the SSC unanimously approved the revised and updated Hillcrest SPSA for 2007-2008 presented by Beverly. The SSC also authorized Beverly to sign the SSC Chairperson’s signature on the SPSA so that she could submit it to OUSD.

4d. Adoption of Revised By-laws. In response to decisions at the November 8, 2007 SSC meeting, members raised and discussed possible revisions to the By-laws adopted on an interim basis at the last SSC meeting. Two revisions were approved:

Section II.A.5 was revised to read as follows:

“If so expressly delegated by the School Advisory Council (SAC) or the English Learners Advisory Council (ELAC), the SSC can vote to accept ~~their~~ and perform the duties and responsibilities of these two councils for a period of time not to exceed two years from the date of such delegation.”

Section II.D.1. was revised to read as follows:

A member shall no longer hold membership should she or he cease to be a resident of the school attendance area unless such member continues to have one or more children attending Hillcrest School, or no longer meet the membership requirements under which she or he was elected (e.g. a parent becomes employed by the district).

Darcy indicated that she had a number of further editorial changes and clarifications that she would recommend for consideration. The SSC agreed to send her an electronic copy of the

revised By-laws so that she could submit at the next meeting a further clean-up revised draft for consideration and possible adoption.

4e. Hillcrest School Website Changes. It was noted that the school website section for the SSC is still outdated. Mike agreed to revise the text of the current SSC write up and circulate it for comment and approval. When so approved, Beverly will forward it to Carol Neuberger for placement on the website. In addition, it was suggested that somewhere a reminder should be posted for each incoming SSC to update the SSC section of the website annually. Perhaps Beverly could include an extra sheet in the fall SSC binder reminding the new SSC members to update the website.

4f. OUSD Update. Due to lack of time, there was no formal discussion among the SSC members about the upcoming OUSD Board meetings relating to enrollment and overcrowding issues at Hillcrest.

4g. Adjournment. The meeting was adjourned at 8:30 AM. The next meeting for the SSC is scheduled for January 10, 2008.

End of Supplemental Minutes