

SSC MINUTES – SUPPLEMENT

The following are supplemental Minutes of the February 14, 2008 meeting of the School Site Council of Hillcrest Elementary School.

4a. Revision and Approval of Minutes. The Minutes for the January 10, 2008 SSC meeting were reviewed and two proposed changes were discussed. The first paragraph of Section 4d was proposed by Charles and approved on a 5-2 vote. The second change to the third paragraph of Section 4d was proposed by Molly and was unanimously approved. With such changes, the Minutes were approved. The revised Minutes will be posted on the school website.

4b. Further Discussion Regarding the Relationship Between the SSC and the LRPC. In connection with the changes to the Minutes of the January 10, 2008 SSC meeting mentioned above, Molly initiated further discussion about whether truly the LRPC is or should be a sub-committee of the SSC based upon the history of the formation of the LRPC, the scope of the SSC's responsibilities, prior discussion items and minutes of the SSC, the SSC's own posting on the school website, and that the District views the LRPC as a sub-committee of the SSC. Upon motion by Larry and second by Mike, the following statement was approved on a 5-1-1 vote of the SSC: "The LRPC is a sub-committee of the SSC."

4c. Modification to Academic Action Plan and Budgeting for 2007-2008 School Year. Beverly distributed a one page update/modification of the above-referenced plan for review and approval by the SSC. The modification addresses in more detail the responsibilities of K and 1st grade teachers to meet incoming K students in June prior to entrance into the school to make certain fundamental assessments on letter and phonemic awareness in addition to kindergarten readiness and to exchange information among parents to facilitate forming new friendships during summer play dates. The foregoing Modification was unanimously approved by the SSC.

4d. School Safety Plan for 2008-9. Beverly distributed an updated School Safety Plan for Hillcrest for the next school year. The changes are to go into effect in the fall of 2008. The SSC members were encouraged to review the Plan and to give comments on it at the next SSC meeting.

4e. Distinguished School Application. As an informational item, Beverly distributed a letter from John R. Flores, Assistant Superintendent of the Alameda County Office of Education congratulating Beverly for having Hillcrest selected as a candidate for Distinguished School recognition. The validation team plans to visit Hillcrest and to hold a number of interviews with staff, parents, the SSC, and students and to make class observations. The team proposed to conduct the site visit on Friday, February 29, 2008. Specific times for the interviews are yet to be scheduled. Each SSC member was asked to send Beverly an e-mail indicating their availability on that date.

4f. LRPC Report. Charles presented an outline (copy attached) addressing several issues relating to the LRPC's future efforts, the updating of its charter and the methodology for continuing its representative membership. These elements are important so that the LRPC can

actively participate in the process of the OUSD Board sub-committee efforts to review and revise enrollment policies for over-crowded schools throughout sections of Oakland. The O Board sub-committee plans to hold a series of individual meetings with Hillcrest and neighboring schools to address enrollment trends and problems. There was not sufficient time to discuss these proposals and the LRPC's involvement in detail, but the LRPC will make regular reports to the SSC each month.

4g. Adjournment. The meeting was adjourned at 8:30 AM. The next meeting for the SSC is scheduled for March 13, 2008 at 7:30 AM.

End of Supplemental Minutes